



Chipperfield Parish Council,
The Village Hall
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CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council held on 5th September 2023 @ 7.45 at the Village Hall, The Common Chipperfield WD4 9BS

*Councillors Present: K Cassidy- **Chairman**, E Flynn, G Bryant, P Foxall and L Hinton*

In attendance: Mrs U Kilich (Proper Officer), and three members of the public.

27/23 TO RECEIVE AND APPROVE APOLOGIES OF ABSENCE

To accept and approve apologies for absence

Resolved, proposed by Cllr Flynn, seconded by Cllr Bryant to approve the apologies of absence for the reasons stated in the email. Cllr Adeleke sent his apologies.

28/23 DECLARATIONS OF INTEREST

To accept and declare interest linked to any of the Resolutions.
There were no declarations of interest to record.

29/23 MINUTES

- a. To approve the minutes of the meeting of 27th June 2023.
Resolved, proposed by Cllr Flynn, seconded by Cllr Hinton to accept the Minutes of 27th June 2023 as a true and accurate recording of the meeting. Unanimously agreed.
- b. Matters arising from previous Minutes
Nothing to report

30/23 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillor (s)
Nothing to report.

31/23 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED

For any items you are not able to “click” please email the Clerk for information.

Items (a) to (g) have been circulated to Councillors by email and are included here for recording purposes.

- a. To discuss parking outside Osteria – Some of the residents objected to letters being sent to them about parking outside Osteria as they felt they were not responsible, however, they were informed that letters were sent to number of residents. The construction of the new housing may eliminate the issue.
- b. Dacorum CAN - Think Global and Act Local

- c. Unity Trust Bank The Financial Scheme Compensation Scheme (FSCS) compensates customers up to a maximum of £85k.
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn for the Clerk to carry out a research for other business bank accounts with easy access. Unanimously agreed.
- d. Members Bulletin July 2023 – Richard Roberts (Councillors only)
- e. Members News DBC (Councillors only)
- f. St Albans City and District Council – Local Plan Consultation. To view please [click here](#)
- g. DLUHC Consultation on Local Plans. To view please [click here](#)
- h. The next Full Council on 17 October 2023 will be held at the Blackwells
- i. The recruitment of co-option will take place on 17 October 2023
- j. Cllr Cassidy would like to thank Cllr Bathurst in representing CPC in welcoming the new Vicar

32/23 Public Participation 15 Minutes total (Max 3 minutes per Person)

33/23 FINANCE AND GENERAL PURPOSE

- a. Cllr Cassidy to propose to accept the YTD Summary report for July 2023, bank reconciliation and management reports.
Resolved, proposed by Cllr Flynn seconded by Cllr Bryant to accept the YTD Summary recommended by F&GP Working Group. Unanimously agreed.
- b. Declaration of interest at DBC regarding “calling in” an application
Cllr Cassidy informed members that under the new management at DBC, a councillor calling in a planning application was not permitted to take part in the discussion and decision making, however, this we believe has been resolved.
- c. Cllr Cassidy proposes to discuss and decide on War Memorial hedge – The hedge did not look healthy early on in the year, however thanks to the help of a villager and the parish warden it has improved. Some dead plants had to be removed. Sunnyside Rural Trust will provide flowers for the Remembrance Sunday, an order has been placed.
- d. Cllr Cassidy proposes to accept the rent for the office from £500 to £600.
Resolved, proposed by Cllr Flynn, seconded by Cllr Hinton to accept the increase.
Unanimously agreed.
- e. Cllr Cassidy to update members on the resurfacing of the car park.
The car park has been completed to a good standard. The byelaws board is in desperate need of updating, Cllr Cassidy will write to the Woodland and Trees Officer.
- f. To receive and approve the External Audit report for year ending 31st March 2023.
Resolved, proposed by Cllr Foxall, seconded by Cllr Flynn to approve the AGAR Section 3 received by PKF Littlejohn with no concern raised. Unanimously agreed.
- g. Cllr Cassidy to update on SANG and Apostles Pond
Cllr Cassidy has written to the relevant bodies at DBC, there is no further update on the matter.
- h. Cllr Cassidy proposes to discuss the Village Clock quote
Resolved proposed by Cllr Flynn, seconded by Cllr Hinton to wait for the next service to see if the issue (two minutes out in chime) can be rectified. Unanimously agreed.
- i. Cllr Cassidy informed members that CPC will start the process for budget for 2023/24, and to discuss the increase of Precept.

Resolved, proposed by Cllr Flynn, seconded by Cllr Hinton to discuss the increase of Precept in October 2023.

- j. To nominate a member to lay the wreath on Remembrance Sunday
It was agreed that Cllr Cassidy will lay the wreath.

34/23 REPORT FROM WORKING GROUPS

1. OPEN SPACES

Nothing to report.

2. YOUTH AND EDUCATION

Cllr Hinton has emailed Rob Cassidy on the update on the playground. Cllr Hinton will update at the next meeting in October.

3. POLICE REPORT

Cllr Cassidy reported on the consolidated figures received covering Bovingdon, Flaunden and Chipperfield/ It was noted that there had been 3 burglary dwellings, 1 theft of motor vehicle, 1 theft from motor vehicle, 1 criminal damage, 3 assaults, 2 other theft and 2 prison related crimes in the area but it was not possible to factor out the Chipperfield numbers although the crime rate remains low in the village.

4. HIGHWAYS

a. Lorry restrictions – Scatterdells has been resurfaced hence increased number of lorries on Scatterdells. There has been discussion by correspondence between a resident and the county council about the suitability and longevity of “top dressing.”

b. Resurfacing of the car park. A member of the public complained about the dust – CPC is not able to monitor the dust and the resurfacing was a DBC activity.

c. Resurfacing of Kings Close and Kings Lane – this will be carried out in due course.

5. PLANNING

Cllr Bryant informed members that there are not as many planning applications being received as previously.

6. ALLOTMENTS

a. Cllr Cassidy and the Clerk had a meeting with the Football Club to discuss the electricity cable and gate lock – The new lock has been put on the gate, there are signs displayed in the changing room to be aware of the language being used. According to the Football Club the electric cable running all along the pitch is not of a concern and does not impose any risk.

b. Cllr Cassidy proposes to discuss and agree for St Pauls School students to use the allotment once CPC is satisfied with the relevant risk assessment and indemnity documents.

Cllr Cassidy informed members that the relevant documents have not been received to make any decisions.

35/23 Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

36/23 DATE OF NEXT MEETING

The next meeting will be held on the **17th October 2023 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.**

The meeting concluded at 20.36